

CHEYLIN USD #103  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MONDAY, OCTOBER 10th, 2022

The Regular Meeting of the Board of Education was called to order at 6:00 p.m. on Monday, October 10th, 2022 in the Board of Education Conference Room.

PRESENT:

Jared Sowers, President  
Nick Ketzner, Vice-President  
Kelly Leach, Member  
Kasey Sabatka, Member  
Eileen Porubsky, Member  
Mike McCarty, Member  
Jared Boone, Member

Sherri Edmundson, Supt.  
Andrew Bouza, Principal  
Keshia Walden, Clerk

ADOPT AGENDA - Carried 7-0

It was moved and seconded to adopt the agenda as presented.

Angela Ketterl of Adams Brown CPA was present to deliver the audit report for fiscal year 2022.

APPROVE CONSENT AGENDA - Carried 7-0

It was moved and seconded to approve the following items on the consent agenda:

- A. Approval of Minutes, September 12, 2022 Board of Education Meeting
- B. Approval of Minutes, September 12, 2022 Special Board of Education Meeting - Revenue Neutral Rate Hearing
- C. Approval of Minutes, September 12, 2022 Special Board of Education Meeting - Budget Hearing
- D. Approval of Financial Reports
  - 1. September 2022 Cash Summary Report
  - 2. September 2022 Treasurer's Report
  - 3. September 2022 Budget Summary of Funds
  - 4. September 2022 Activity Fund Report
  - 5. September 2022 Transportation Report
- E. Approval of bills

Type	Check Numbers	Amount
September Payroll	21983	\$ 78,831.65
September Payroll Withholdings	21984-21993	44,854.61

October Budget Checks	21994-22038	99,054.15
Manual Checks	21913	1,017.88
Total		\$223,758.29

**REPORTS:**

Superintendent's Report

Superintendent Edmundson informed the board that there have been two inquiries about the maintenance opening that was published in the newspaper. The district is still seeking donors for the Farm to Plate program. GameDay Lighting is scheduled to replace the lights at the football field toward the end of November. Parent/Teacher conferences will be on Monday, October 17th. There will be a late start on November 1st for Teacher PLCs. Superintendent Edmundson informed the board of the district's awards through the Kansas Can Star Recognition Program.

Principal's Report

Principal Bouza informed the board of the low numbers of students on the ineligible list. He applauded the work that teachers have been doing to help students stay on track.

**DISCUSSION/ACTION ITEMS:**

APPROVE COVID POLICY - Carried 7-0

It was moved and seconded to approve the USD 103 COVID Plan as presented.

ACCEPT DONATION - Carried 7-0

It was moved and seconded to accept a gift offer from Roland H. Hoffman Revocable Trust in the amount of \$9,081.88 for the Roland Hoffman Memorial Scholarship Fund.

An all staff Christmas Dinner is tentatively scheduled for Friday, December 2nd.

APPROVE RETENTION INCENTIVE - Carried 7-0

It was moved and seconded to approve a retention incentive in the amount of \$300 be paid to all current staff.

The Senior Citizens Dinner is scheduled for Monday, December 19th. Grandparents are encouraged to attend.

APPROVE C-CLUB CONSTITUTION - Carried 7-0

It was moved and seconded to approve the C-Club Constitution for the 2022-2023 school year.

APPROVE BOARD POLICIES - Carried 7-0

It was moved and seconded to approve the board policies as presented.

APPROVE VEHICLE PURCHASE - Carried 7-0

It was moved and seconded to approve the purchase of a Ford Expedition at a purchase price of \$55,150.

PERSONNEL:

EXECUTIVE SESSION - Carried 7-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 7:03 p.m. in this room. Superintendent Edmundson, Principal Bouza, and Clerk Walden were asked to remain.

EXECUTIVE SESSION - Carried 7-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 7:18 p.m. in this room.

The board returned to open session at 7:13 p.m.

EXECUTIVE SESSION - Carried 7-0

It was moved and seconded that the Board go into executive session for 10 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 7:23 p.m. in this room. Superintendent Edmundson was asked to remain.

The Board was reminded of the following upcoming events/meetings:

1. The November board meeting is Monday, November 14th at 6:00 p.m.

ADJOURN MEETING - Carried 7-0

It was moved and seconded to adjourn the meeting at 7:27 p.m.

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President

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Clerk